



Institute Hairstyling Program Admissions Policy & Requirements

At the Aveda Institute we focus on exceptional customer service experiences, which includes support for students from the first time they inquire about our education programs until long after graduation! During your research process, we understand that means accessible information, answers to your questions, and providing you with a set of clear instructions should you decide to move forward.

Admissions Policy

The Aveda Institutes accept students on a case by case basis due to high demand for the program. Enrollment eligibility for a potential student is dependent on assessments made at each step of the admissions process. Here are the steps:

1. Speak with Admissions Representative for a pre-assessment & Schedule your Career Planning Session.
2. Attend Career Planning Session with Admissions Representative (in person, or phone if out of province/country)
3. Submit **all remaining application requirements** to the Admissions Representative.
4. Successful applicants are issued a Welcome Package including two copies of their enrollment contract.
5. Return **one copy** of the signed contract and deposit fee to hold seat in desired enrollment.

*Enrollment is only complete when all other required documentation has been completed and returned.

*Only qualified applicants will move to the next step.

Application Requirements

1. Career Planning Session with Admissions Representative (in person or by telephone if out of province or country)
2. Application Form
3. Admissions Essay (stating why you want to be a hairstylist and why you want to attend the Aveda Institute)
4. Letter of Recommendation (from employer, teacher, pastor, etc – preferably not family or friends)
5. High School Diploma (with Transcripts) or equivalent General Education Diploma
6. Deposit Fee of \$250 (deducted from tuition upon enrolment)

* [Contact us](#) for additional International Student requirements.

FEES

Tuition:	\$13,500 (\$250 deposit is applied to this amount)
Student Kit:	\$1,900 + applicable taxes
Books:	\$350 + applicable taxes

*Payment installment plans and financial assistance are available –covered in the Career Planning Session, and in follow up communications with each potential student. [Contact us](#) to schedule your Career Planning Session.

*Prices are subject to change.

START DATES, DURATION & SCHEDULE

Classes Start:	January, April, July & September
Duration:	1200 hours (approx. 10 months)
Schedule 1:	Monday Thursday Friday 9:30 am – 7:00 pm
Schedule 2:	Tuesday Wednesday 9:30 am – 7:00 pm; Saturday 8:30 am - 6:00 pm

*Schedules alternate by enrollment – for example, if January and July are Schedule 1, April and September are Schedule 2. [Contact us](#) for more information.

IMPORTANT THINGS TO REMEMBER

- **START YOUR CAREER PLANNING EARLY** – If you're even considering starting school **within 12 months**, the best time to get started is TODAY! [Contact us](#) now to assure you are ahead of the competition, and that you have time to complete all enrollment requirements should you decide we are the school for you!
- **MAXIMIZE YOUR POTENTIAL** - We don't just teach students how to do hair; we provide them with endless career opportunities! Our **95% placement rate nationally** and **network of over 7,000 Aveda salons world-wide** offers our grads bright and busy futures. We can even help you find a job before school starts to help with finances!
- **YOUR TALENT CAN TAKE YOU ANYWHERE** – Aveda salons are our **biggest resource** for placement, and **recruit our graduates first** as they already have experience with Aveda products and stellar customer service skills, however our grads are fully prepared to work anywhere and with any brand they like!
- **CONTACT US ANYTIME** – We might not be in the office 24/7, but we will **always** get back to you within 24/48 hours! You can call, text or [email](#) us with any questions you have.

PROGRAM DEFERRALS

After the enrolment contract has been signed, if a student wishes to be moved to another start date, a letter requesting a deferral must be submitted to the Admissions Representative **no later than one month before the start date indicated on the enrolment contract**. The letter should state the original start date, the desired start date and the reason for the request. Students that request a program deferral may be subject to a \$250 fee.

TRANSFER HOURS

The Aveda Institute is not able to accept transfer hours from other schools. Though the basic fundamentals of hair are fairly universal, every program teaches them in different ways! This is the best way we can make sure that all graduates receive the same benefits from our education. Every student must successfully complete all units of the Institute program to receive an Aveda Institute diploma. [Contact us](#) for more information!

WITHDRAWAL POLICY

A student that no longer wishes to continue may request to withdraw from the program. The student must provide written notice of withdrawal to the admissions office. Withdrawal is effective once the institute receives written notification.

Students who abandon their program are subject to the progressive disciplinary actions as per the Attendance Policy | Missed Time Policy and will be dismissed from the program.

Students who withdraw or abandon the program will be issued an official transcript detailing the number of hours completed and the grades received in the completed modules. The student's official transcript will be withheld until the all fee requirements have been met.

TUITION REFUND POLICY

When required a refund will be issued within 30 days from the day the student contract is terminated or if terminated by the Institute, as specified in an order of the Director. The refund is payable to student or lender unless the payment was received from a government, agency or person other than the student, in which case any refund of the tuition will be paid to the government, agency or other person.

***Student kits and textbook are non-refundable once the student receives them and the kit is opened.**